

## YOUTH DEVELOPMENT AND CRIME PREVENTION INITIATIVE

### Project- Wide Benchmarks

Benchmarks	Due Date	Completion Date	Validation Documentation
1. Work with participating state agencies to revise budgets and workplans, and identify technical assistance needs and methods of collecting data.	1 <sup>st</sup> quarter		Revised budgets and workplans, meetings with state agencies.
2. Obtain county boards of supervisors' (BOS) signatures on program contracts.	1 <sup>st</sup> quarter		Signed contracts reflecting BOS signatures.
3. Obtain MOU's from all collaborative partners identifying specific support activities each agency will contribute.	1 <sup>st</sup> quarter		Signed MOUs.
4. Initiative hiring process.	1 <sup>st</sup> quarter		Job bulletins.
5. Provide staff training on: <ul style="list-style-type: none"> <li>• Cross-discipline issues;</li> <li>• Youth development principles (as shown in benchmark 14);</li> <li>• Follow-up/aftercare issues.</li> </ul>	1 <sup>st</sup> quarter		Summaries of trainings and rosters with signatures of attendees.
6. Purchase equipment and supplies.	1 <sup>st</sup> quarter		Invoices and receipts
7. Hold, at a minimum, monthly collaborative meetings.	1 <sup>st</sup> quarter/ ongoing		Minutes from meetings.
8. Work with appropriate state agencies to submit county plan for collecting and sharing interagency data.	1 <sup>st</sup> quarter		Counties' data collection and dissemination plan.
9. Begin recruiting and enrolling youth into program.	1 <sup>st</sup> quarter		Signed participant agreements.
10. Assess and serve youth: <ul style="list-style-type: none"> <li>• Develop a strength-based service plan that includes opportunities for relationship building and self-empowerment.</li> <li>• Implement the service plan and make adjustments based on the youth's progress.</li> </ul>	1 <sup>st</sup> quarter and ongoing		Comprehensive assessments and service plans; confidentiality release signed by youth and guardian(s)
11. Submit quarterly narrative report to the state.	1 <sup>st</sup> quarter/ ongoing		Quarterly reports received by the state.
12. Case manager conducts 90-day review of youth's progress in major life domains.	2 <sup>nd</sup> quarter and ongoing		Progress reports.
13. Continue to recruit and enroll youth, train staff in new treatment and impact strategies, and improve interagency collaborations.	2 <sup>nd</sup> quarter and ongoing		Ongoing youth participation, staff training sessions, and interagency MOUs
14. Collect information from youth (and their families) to evaluate the implementation of youth development principles: <ul style="list-style-type: none"> <li>• Developing youth partnerships with responsible adults;</li> <li>• Building on youths' unique assets;</li> <li>• Creating opportunities for leadership and community participation, and fostering a sense of belonging;</li> <li>• Supporting self-empowerment, self-worth, independence, self-control, and personal competence;</li> <li>• Promoting resiliency;</li> <li>• Developing social, vocational, physical, and cognitive skills;</li> <li>• Providing opportunities for creative and innovative activities;</li> <li>• Utilizing developmental, age-appropriate and comprehensive interventions;</li> <li>• Encouraging strong family involvement.</li> </ul>	2 <sup>nd</sup> quarter and ongoing		Completed evaluation forms.
15. Submit annual report to the state.	4 <sup>th</sup> quarter		Annual report received by the state.